If you break any of the following rules, you may become ineligible for some or all of the services provided by JOURNEYS | The Road Home (“JOURNEYS”, “We”, and “Us”).

**All Locations**

While on HOPE Center or shelter site property, do not:

* Engage in verbal aggression, including: yelling, making personal insults and threats, intimidating, or a pattern of interrupting conversations
* Use obscene or abusive language
* Carry or use alcohol or illegal drugs
* Advertise or sell any services
* Loiter
* Sleep outside designated areas
* Take photos
* Carry or use weapons
* Refuse a breathalyzer test
* View any media showing sexual imagery
* Engage in any sexual behavior
* Refuse to follow instructions given by staff or volunteers
* Commit any crimes
* Roll cigarettes or tobacco products indoors
* Wait in a vehicle in the parking lot

**Loitering**

Loitering is being on or next to 1140 East Northwest Highway or any shelter site property outside of the times allowed below. This includes the Palatine post office distribution center, the Safeguard next to the HOPE Center, and all sidewalks next to these locations.

**HOPE Center**

* You can line up on HOPE Center property no earlier than 7:10 AM. You can only be on JOURNEYS property between 7:10 AM and 4:00 PM, Monday through Friday.
* The first time you visit us between July 1, 2017 and June 30, 2018, you must complete an intake with a caseworker.
* Each time you visit us, you must sign in at the front desk. You must be here for a reason approved by a caseworker. Once you leave us for the day, you must not return.
* We are not liable for lost or stolen belongings, including mail.
* If you want us to collect your mail, you must meet with your case manager at least once every 90 days. After this 90 day period, we will return all of your mail to the sender.
* Packages and magazines sent to us will be refused or destroyed.
* Meals are not served after 3:00 PM.
* If you park your vehicle here overnight, it will be towed away at your expense.
* Minors must be supervised at all times by a parent or legal guardian.

**PADS Shelter**

* If you have been convicted of a crime against another person, you may be ineligible for all shelter sites.
* You can only be on shelter site property between 6:45 PM and 7:00 AM.
* You must sign in to the shelters between 7:00 PM and 9:00 PM. You must leave them between 6:00 AM and 7:00 AM. Exceptions to these times can only be approved by your case manager.
* You must show a JOURNEYS identification card (ID) to the volunteers when you sign in to the shelter.
* You must not enter more than one shelter per night.
* You must not bring open containers holding liquids into a shelter.
* If you need to go outside at a shelter, a volunteer must supervise you.
* You must wear, at a minimum, underwear, pants, and a shirt while sleeping.
* You must sleep in the sleeping area and on the mattress pad assigned to you each night by volunteers.
* Minors must sleep in the same area as a parent or guardian. This area will be designated by the volunteers at each shelter. Not all shelters can accommodate families.
* You must not be in the sleeping area of the opposite sex at any time.
* You must clean up after yourself.

**Tuberculosis Testing**

After receiving a permanent shelter ID from JOURNEYS:

1. You have **10** business days to provide documentation to your case manager that you had a tuberculosis test administered and read by a doctor or nurse after July 1, 2017.
2. The Heartland nurse practitioner provides free tuberculin skin tests at the HOPE Center. Ask your case manager when the next free test will be held. If the nurse practitioner or someone she designates reads your tuberculin skin test at a shelter, you must sign into and stay at that shelter overnight.
3. If you do not follow these instructions, you will not be allowed into the shelters.